

your wedding

A Christian Marriage
at Holy Trinity Cathedral

The Nave

The largest of our worship spaces is open and welcoming. This is the ideal location for larger weddings. Featuring art work by leading New Zealand artists Nigel Brown, Shane Cotton, Robert Ellis, and Ann Robinson, the beautiful stained-glass windows create a bright and colourful atmosphere.

Opening directly onto the forecourt, the nave offers space for your family and friends to gather before the marriage service and for you to greet them after you are married. The spacious nave aisle makes for an impressive wedding party procession and recession.



Seating	1000 maximum
Cost	\$2,500 inc. GST
Audio	Organ/grand piano/CD/MP3
Parking	Our 150 space pay-and-display car park can be accessed from Parnell Road and Brighton Road.
Special Features	The Nave boasts the largest expanse of stained glass in the Southern Hemisphere in its great window. Look back at this spectacular masterpiece as you greet your congregation as a married couple. The Nave is also equipped with the largest cathedral organ in the Southern Hemisphere.
Physical Address	Holy Trinity Cathedral 446 Parnell Road, Parnell, Auckland 1151





The Chancel

This classical worship space offers the ideal setting for weddings with up to 120 guests.

Dedicated in 1973, the Gothic-inspired space, with high vaulted ceilings, distinctive stone arches and polished wooden floors, is used regularly for smaller cathedral services.

The Chancel combines the grandeur of the cathedral with the intimacy of a smaller space. Guests are seated at either side of the aisle, facing each other, with an open view of the wedding party.



Seating	120 maximum
Cost	\$1,800 inc. GST
Audio	Organ/CD/MP3
Parking	Our 150 space pay-and-display car park can be accessed from Parnell Road and Brighton Road.
Special Features	The high vaulted ceiling of the Chancel and the view of the great window make this a grand setting for weddings. Weddings held in the Chancel can also take advantage of the Cathedral organ which can be played from the gallery above.
Physical Address	Holy Trinity Cathedral 446 Parnell Road, Parnell, Auckland 1151



St Mary's-in-Holy Trinity

This historic church provides a warm and inviting atmosphere for wedding services. Kauri panelling, high ceilings, and traditional stained glass windows help to create a wonderful sense of occasion. This picturesque and romantic church is suitable for weddings of up to 550 guests.

St Mary's-in-Holy Trinity is a heritage building and a Taonga of this country. Its history is deeply linked with the history of New Zealand itself which makes this church a wonderfully special place to marry, following the many generations of couples who have gone before.



Seating	550 maximum
Cost	\$1,800 inc. GST
Audio	Organ/CD/MP3
Parking	Our 150 space pay-and-display car park can be accessed from Parnell Road and Brighton Road.
Special Features	St. Mary's Church is surrounded by the Trinity Gardens and Labyrinth which provide a spectacular backdrop for photographs. The impressive stained-glass and painted organ pipes add to the uniqueness of this beautiful church.
Physical Address	Holy Trinity Cathedral 446 Parnell Road, Parnell, Auckland 1151

The Bishop Selwyn Chapel

The Bishop Selwyn Chapel is the newest wedding venue at Holy Trinity Cathedral.

This glass-walled chapel, designed by Auckland architects, Fearon Hay, overlooks the Trinity Gardens and the Selwyn oaks. It also boasts a spectacular view of Maungakiekie/One Tree Hill.

Hidden from public view, the Bishop Selwyn Chapel lends a sense of privacy whilst retaining the sense of grandeur of the cathedral in a modern setting.



<i>Seating</i>	120 maximum
Cost	\$1,800 inc. GST
Audio	Organ/CD/MP3
Parking	Our 150 space pay-and-display car park can be accessed from Parnell Road and Brighton Road.
Special Features	The Bishop Selwyn Chapel has an extraordinary gilded ceiling, and boasts unobstructed views across Auckland's leafy suburbs to Maungakiekie.
Physical Address	Holy Trinity Cathedral 446 Parnell Road, Parnell, Auckland 1151



The Bishop Selwyn Chapel is also available for receptions.
For more information please contact the cathedral office.

St Stephen's Chapel

Nestled in an historic graveyard overlooking Judges Bay and Auckland Harbour, this charming chapel is perfect for small wedding gatherings. St Stephen's Chapel is steeped in Auckland history and has been used continuously for worship from 1856 to the present day.

Intimate and private, the chapel is surrounded by expansive grounds with a view of the water and is a breath-taking place to hold a small marriage service.



Seating	45 maximum
Cost	\$1,000 inc. GST
Audio	Organ/CD
Parking	On-street parking is available on Judge Street or Judges Bay Road.
Special Features	The Chapel bell may be rung by a cathedral staff member at the conclusion of your marriage service.
Physical Address	St. Stephen's Chapel, 12 Judge Street, Parnell, Auckland 1151



What you need to know

CHRISTIAN MARRIAGE

In the Anglican Church we believe that marriage is intended by God to be a creative relationship of love and support. God's blessing enables two people to journey together in love for the rest of their lives, in good times and in bad. For Christians, marriage is also an invitation to share life together in the spirit of Jesus Christ. In your marriage service, you and your fiancé/e will make a sacred, public and life-long covenant with each other, celebrated in the presence of God before a priest and witnessed by friends and family.

We at the Cathedral value the opportunity to work with couples thankful to God for their love of each other and wanting to ask God's blessing for the years ahead. **It is expected that one or both of the couple has been baptised or confirmed, either as an adult or a child, in any Christian tradition.**

The officiant at your wedding will be one of the Cathedral clergy though our clergy have discretion to allow Anglican priests from other parishes to officiate a wedding. Ministers from other Christian denominations are also welcome to be a part of the marriage service as co-officiants with our Cathedral clergy. You will need to arrange this with our clergy.

We are also committed to your ongoing support as you begin married life together. In our worship we regularly pray for those who are married here. At the time of your wedding we will pray for you both by name. If you need any ongoing support, please also feel free to contact one of our Cathedral clergy.

MARRIAGE PREPARATION

Your wedding day is the beginning of your married life. We want to help you build a strong foundation for your marriage and believe that a marriage preparation course is an important part of this process. We offer a one day (9am-5pm) course for couples wishing to strengthen and enrich their relationship through the use of the IMAGO International Premarital Course. You will spend a day in the company of up to eight other couples also preparing for marriage. Group discussion and input is balanced with the opportunity to work privately as a couple to apply the content to your own relationship. We expect that you will find this an enjoyable, nurturing and energizing process. Please register for this course

(the cost of which is included in your wedding fee) on your booking form.

Marriage preparation is required to be married at Holy Trinity Cathedral. If you are unable to participate in the Cathedral course, please discuss other options with cathedral clergy. We note that any costs associated with external marriage preparation will be yours.

PLANNING YOUR SERVICE

The Cathedral is a place where the Anglican tradition is followed. One of our priests will be available to conduct your wedding service. Please contact them at least two months before your wedding to discuss the service with them.

The first step is to choose one of three marriage services forms offered by the Anglican Church. Each one has a slightly different feel. As you read them, you will likely learn which one feels most fitting for your marriage service. You may then add the hymns and readings you would like. You may also select one or more of the prayers on pages 798-803 of the New Zealand Prayer Book.

The service must include one reading from the Bible. In addition, you may choose readings from another appropriate source. These readings may be read by a family member or friend. Please discuss them with the priest who will conduct your wedding. Our priests have a wealth of experience in planning weddings, and are very happy to guide you through this process.

While we are only able to offer Christian marriage, we are aware that you may have family and friends who come from other faith traditions, and we seek to be respectful and inclusive as we put your marriage service together. If you would like to share communion during your marriage service, this needs to be discussed with one of the Cathedral clergy in the early stages of your planning.

In allowing a visiting minister from another denomination to be a part of the marriage service, the Cathedral staff must be satisfied that their involvement is consistent with the ethos of Anglican marriage. Copies of the Anglican marriage services are available from the Cathedral office and will help you to understand what is meant by this. We expect all visiting ministers to abide by the following:

- The Liturgy used must be consistent with the ethos of the Anglican Marriage Service as expressed in A New Zealand Prayer Book.
- They must acknowledge the equality of husband and wife, and refrain from promoting the headship of the male.
- They must refrain from making any comment that excludes other forms of committed relationship apart from husband and wife. It is our goal that all people feel welcomed and included in this house of God.

BLESSING OF A SAME-SEX MARRIAGE

Holy Trinity Cathedral welcomes couples who wish to hold a service of blessing for their marriage. Please contact the cathedral 2-3 months in advance to speak with a member of Cathedral clergy so that we may ensure compliance with 2018 General Synod/Te Hīnota Whānui and the policies of the Diocese of Auckland.

ORDER OF SERVICE

An order of service can help your guests follow the marriage service. It is also the place to print the words of the hymns and The Lord's Prayer which will be included in the service. It is your responsibility to provide an order of service for your guests. Please make sure it is approved by the officiating minister before it is printed.

MUSIC

Each of our distinct spaces are equipped with an organ. The Cathedral Nave and Chancel are serviced by the cathedral organ. St Mary's has an organ built in 1909 and fully restored in 2016. The Selwyn Chapel contains a custom-built digital organ. **The Cathedral organist is Dr Philip Smith.** If you are thinking about including organ music in your marriage service, you are encouraged to meet with him to explore and listen to some music that speaks to you as a couple. Contact with the Cathedral organist can be made through the office.

Trinity Voices is a group of professional singers from the Cathedral community and are available to sing at your wedding service at a cost of \$100 per singer. Similarly, a Cathedral soloist may be available for \$250. Please discuss this with the cathedral organist.

CDs may be played in all venues, and we have MP3 technology in the Nave, Chancel, Bishop Selwyn Chapel, and St Mary's. There is no MP3 player in St Stephen's Chapel.

While instrumentalists or soloists are welcome to play during the wedding service, please note that there is no time during the rehearsal for them to practice. Please also note that the Cathedral organist will not be at your wedding rehearsal. He is available to rehearse with a soloist. A \$100 fee can be paid to him at that time.

WEDDING REFRESHMENTS

The Bishop Monteith Visitors' Centre, adjacent to the Cathedral, offers a space for serving light refreshments after your ceremony. This must be booked separately at the time you book your wedding at a cost of \$460 inc. GST. The Bishop Monteith Visitors' Centre has kitchen facilities (non-commercial). This space has the capacity to seat 100 or holds 250 standing inside and outside under the colonnade. Your caterer will need to provide all glasses, crockery and cutlery. **Please note that refreshments cannot be served anywhere inside the cathedral or St. Mary's, outside in the cathedral grounds, or in St. Stephen's Chapel.** Please contact the Cathedral office to find out if this space is available on the day of your wedding and to book.



Above: Refreshments being served in the Visitors' Centre

FLOWERS AND DECORATIONS

Our venues are places of Christian worship and, as such, we will not remove liturgical furniture for a marriage service.

FLOWERS

Any decorations in the Cathedral or churches are your responsibility. You may either arrange your own flowers or engage a florist. You will need to liaise with the Cathedral office for access to the space to arrange the flowers on your wedding day. If you are the second wedding on a particular day, please note that you will not be able to put your flowers in place until one hour before the service.

Please also let us know if you wish to leave or take the flowers after the wedding. If the flowers are not removed following the service, we will assume they are for the use of the Cathedral.

Flowers must not be placed on the sacred altars. Flowers and bows may be placed at the end of pews or chair rows using ribbons. These must be removed immediately after the service. Please do not use any kind of adhesive, nails, or staples on our historic furniture. Similarly, the use of wire which may damage the building or furniture is not permitted.

There is to be no confetti or rice in the Cathedral and Chapel grounds. Flower petals may be used outside the worship spaces only.

CANDLES

The existing candles in the worship space will be lit during your service by the verger. A unity or memorial candle can be used on the altar in addition. Please discuss this with your presiding minister.

Fire safety regulations do not allow any other candles in our historic buildings. Another option is the use of electric candles or tealights.

USHERS

Ushers play an important role in the smooth running of your wedding service. They should arrive 30 minutes before the service and introduce themselves to the priest and verger. They greet your family and friends, direct family members to reserved seating in the front rows, guide other guests to the front of the church, and hand out any orders of service. They are also responsible for collecting any written material left in the pews after the service.

PHOTOGRAPHERS AND VIDEOGRAPHERS

We ask that you have only one official photographer and/or one videographer. Your photographer and videographer will need to speak with the verger or officiating minister before the service, to ascertain where best to locate themselves.

The photographer/videographer must not obstruct or interfere with the service at any time.

While we understand that having a lasting memory of your wedding day is important, we ask that all those involved in the service respect that the marriage service and building are sacred.

If you would rather your friends and family did not take photos during the service, please print this in your order of service. If you would like to book the church for photographs before your wedding or on another date, there is a \$150 fee.

WEDDING REHEARSAL

A member of Cathedral staff called the verger will be on hand during the wedding rehearsal and marriage service to ensure your day runs smoothly. Please book a date and time for your rehearsal with the Cathedral office in consultation with the officiating minister. This will take place in the week leading up to your wedding. We recommend that your parents, wedding party, readers, and ushers attend the wedding rehearsal with you. The verger will be at the rehearsal to make any practical arrangements. We ask that you arrive on time for this one-hour rehearsal as there may be another event following it. Please bring any CDs/MP3s which you would like to play in the service and leave these with the verger for your wedding day.

THE WEDDING DAY

On the day of the wedding, the groom and his party should arrive at the church about thirty minutes before the service begins.

The bride and her party must arrive on time. As other weddings often follow yours, a late arrival may mean your service will be shortened. If a wedding begins later than 20 minutes after the wedding time, extra charges may be incurred for staffing.

Getting started

MAKING A BOOKING

The officiant at your wedding will be one of the Cathedral clergy though our clergy have discretion to allow Anglican priests from other parishes to officiate a wedding. Ministers from other Christian denominations are also welcome to be a part of the marriage service as co-officiants with our Cathedral clergy. You will need to arrange this with our clergy.

In order to secure your date, you will need to book an appointment with one of the cathedral clergy through the Cathedral secretary. They will talk with you about what you hope for on your special day to make sure it is consistent with what we offer. In this meeting, you will be given a booking form. A completed booking form, a non-refundable deposit of \$300 (plus a refundable bond of \$500 when booking the Bishop Monteith Visitors' Centre) will confirm the date and time of your booking. This deposit can be paid by cash, cheque or electronic payment. **Please note that we do not take pencil bookings or hold a date for you without the booking form and deposit.**

Weddings on the same day will be booked no closer than two and a half hours apart. This means that, if you are the second wedding, you will only have access to the worship space one hour prior to your service. **We do not conduct weddings on Sundays, in the week leading up to Easter nor between Christmas and the first Saturday in January.** Please email the Cathedral secretary in the cathedral office when the payment has been made.

ELECTRONIC PAYMENT DETAILS BNZ 020192 0031919 01

Reference | 'Wedding Deposit,' with your name and wedding date.

Once this process has been followed, you will have a firm wedding booking. **From this point onwards, please address all communication to both the Cathedral secretary and to your officiating minister.**

THE MARRIAGE LICENSE

Around two months before your wedding day, you will need to apply to the Registrar of Births, Deaths and Marriages for a marriage licence.

Registrar of Births, Deaths and Marriages

0800 22 52 52

<http://www.dia.govt.nz/Services-Births-Deaths-and-Marriages-Marriages>

The licence is valid for three months and it takes approximately three days to be prepared. If you have previously been married, you will need to show the Registrar the legal papers relating to the dissolution of that marriage. You need to give the Registrar the street address of the church you will be married in, which are as follows:

- Holy Trinity Cathedral, 446 Parnell Rd, Parnell, Auckland
- St Mary's-in-Holy Trinity , 446 Parnell Road, Parnell, Auckland
- Bishop Selwyn Chapel, 446 Parnell Road. Parnell, Auckland
- St Stephen's Chapel, 12 Judge Street, Parnell, Auckland

Please note that we cannot conduct a legal marriage without a licence. It is your responsibility to ensure that the licence is completed correctly and delivered to the Cathedral office two weeks prior to your wedding so that the Cathedral's marriage register can be filled out.

BOOKING FEES

The costs of each of the five venues at Holy Trinity Cathedral are as follow:

Holy Trinity Cathedral Nave | \$2,500 inc. GST
Holy Trinity Cathedral Chancel | \$1,800 inc. GST
St Mary's-in-Holy Trinity | \$1,800 inc. GST
The Bishop Selwyn Chapel | \$1,800 inc. GST
St Stephen's Chapel, Judges Bay | \$1,000 inc. GST

The venue fee includes the following:

- use of the church on the day of your wedding
- use of the church for a one hour rehearsal the week of your wedding
- a marriage preparation course

Additional fees:

- \$150 payable directly to the verger at your rehearsal.
- \$200 payable directly to the organist.
- Donation to the clergy discretionary account.





CONTACTING US

Cathedral secretary:
E-mail: office@holy-trinity.org.nz
Telephone: (09) 303 9500

Postal Address:
Holy Trinity Cathedral
PO Box 37148
Parnell
Auckland 1151

The Timeline

FIRST STEPS

- Complete wedding enquiry form
- Meet as a couple with one of the Cathedral clergy
- Pay the \$300 deposit to secure your booking
- Select a date for your IMAGO Marriage Preparation Course
- If required, book the Bishop Monteith Visitors' Centre

THREE MONTHS TO GO

- Apply for your marriage licence through Births, Deaths and Marriages at the Department of Internal Affairs

TWO MONTHS TO GO

- Meet with the priest to begin to plan your wedding service. Please contact the Cathedral office if you have not heard from us by this time
- Discuss your wedding music with the Cathedral organist even if you have decided not to have organ music
- Book a wedding rehearsal date with the Cathedral office and in consultation with the officiating minister

Meeting with officiating minister | Time: Date:

Meeting with Cathedral organist | Time: Date:

Wedding Rehearsal | Time: Date:

TWO WEEKS TO GO

- Give your marriage licence documentation to the Cathedral office
- Pay the balance of the booking fee owing to the Cathedral
- Confirm the the time and date of your wedding with the Cathedral secretary

ONE WEEK TO GO

- Attend your rehearsal with your wedding party and anyone who is helping with the wedding
- Pay the verger fee at rehearsal
- Pay the organist fee and clergy donation

ON YOUR WEDDING DAY

- Groom: arrive at least 30 minutes before the wedding
- Bride: arrive at or before the time the service is booked for



office@holy-trinity.org.nz | (09) 303 9500 | 446 Parnell Rd, Parnell, Auckland